



COMMUNICATION UPDATE

22 May 2007

Dear Parents/Guardians,

SUPPLEMENTARY LESSONS FOR SECONDARY 4 STUDENTS

To better prepare the **Secondary 4** students (Jelutong and Meranti classes) for the upcoming GCE N Level exams, we will be conducting supplementary lessons in **Week 1 and Week 4** of the June holidays.

Details are as follow:

Dates: **Week 1:** 28 May 2007 to 30 May 2007 (Monday to Wednesday)

Week 4: 18 June to 20 June 2007 (Monday to Wednesday)

Time: 8.30 am-3.15 pm (**please refer to attached time-table for specific timings for your child**)

Venue: Classrooms

We need your cooperation for the following:

- Ensure that your child brings the relevant materials for their lessons.
- Arrange for your own transport to and from the School.
- Have your child assemble in the Pathlight Café before moving to classroom for lessons.
- Ensure that your child has money/food for tea break or lunch if necessary.

The teachers have committed themselves to preparing and organizing the supplementary classes in order to help your child prepare adequately for the upcoming GCE N Level exams. Unless your child has other important commitment, he/she is expected to turn up for the classes.

Please feel free to contact Ms Wong Geok Choo, Assistant Track 2 Secondary Head at Tel: 6459 9951 if you have any queries. Kindly complete the attached consent form and submit to your class teacher by **23 May 2007, this Wednesday.**

Yours sincerely,

Ms Linda Kho
Chief Operating Officer

Cc Ms Denise Phua, School Supervisor/Acting Principal
Ms Anne Chew, Head, Students Affairs & Operations
Ms Teh Tsui Tsui, Senior Executive - Students Affairs
Ms Mavis Tan, Senior Executive - Operations & HR
Ms Loy Sheau Mei, Track 2 Head
Mrs Mary Gilbert, Track 2 Secondary Head
Class Teachers (Jelutong & Meranti)

CONSENT FORM

(TO BE RETURNED BY 23 MAY 2007)

SUPPLEMENTARY LESSONS FOR SECONDARY 4 STUDENTS: JELUTONG & MERANTI

I, _____, parent/guardian of student _____
of Class _____ permit my child to attend the supplementary
classes on:

- Week 1:** 28 May 2007 to 30 May 2007 (Monday to Wednesday)
- Week 4:** 18 June to 20 June 2007 (Monday to Wednesday)

Signature of Parent

Contact Number of Parent

Date