



21 January 2008

Dear Parents/ Guardians,

UPDATING OF PERSONAL PARTICULARS 2008

We are conducting an annual update of students' particulars. The information is important for the planning and conducting of school activities.

To make the exercise more convenient for you, we have attached the printout of the current information in our database.

Please update the information on the Reply Slip attached. If there are changes to your personal particulars, please make the necessary amendments on the attachment. All the information will be kept confidential.

Please return the form to your child's form teacher by **28 January 2008, Monday**.

Thank you for your cooperation.

Yours sincerely,

Ms Linda Kho
Principal

Cc Ms Denise Phua, School Supervisor, Pathlight School Board
Ms Loy Sheau Mei, Vice Principal - Academics
Ms Wong Yeok Lin, Mrs Mary Gilbert, Ms Florence, Track Heads
Mrs Teh Tsui Tsui, Student Affairs
Mr Jason Kwek, Operations