



7 August 2008

Dear Parents /Guardian of \_\_\_\_\_

**IMPORTANT BRIEFING: STREAMING FOR SECONDARY TWO STUDENTS**

The School will be conducting the streaming exercise for Secondary 2 students soon. As this exercise will affect your child's educational pathway, we would like to invite you to a **compulsory** briefing session on:

Date	25 August 2008
Time	6 – 8 pm
Venue	Multimedia Room (2 <sup>nd</sup> level of the main building)

This briefing will provide parents information on the following:

- Subject combinations for the Secondary 3 classes
- Your child's educational roadmap

It will also be a good time for us to address your queries as the briefing will be conducted by:

- Vice Principal (Academics), Ms Loy Sheau Mei
- Secondary Track Head, Mrs Mary Gilbert
- Secondary School form teachers

Kindly complete and return the attached Reply Slip to the class teacher by **15 August 2008, Friday**.

We look forward to a continuous partnership in ensuring a successful learning journey for your child.

Yours sincerely,

Ms Linda Kho  
Principal

Cc Ms Denise Phua, School Supervisor  
Ms Loy Sheau Mei, Vice Principal – Academics  
Mrs Mary Gilbert, Track Head  
Alina Chua, Head, Outreach Therapy Services  
Ms Chin Li Ming, Operations Manager  
Ms Teh Tsui Tsui, Student Affairs  
All Secondary School Teachers



## **REPLY SLIP**

Dear Principal,

I will attend the briefing on **25 August 2008 (6 – 8 pm)**, on **Secondary 2 Streaming Exercise.**

Name of parent/guardian \_\_\_\_\_

Signature of parent/guardian: \_\_\_\_\_

Date: \_\_\_\_\_

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Please complete the attached Reply Slip and return it to the class teacher by  
**15 August 2008, Friday**