



22 September 2008

Dear Parent/ Guardian

PATHLIGHT 2009 ENROLMENT (2008 PRIMARY 1 CLASSES)

We are in the midst of planning for 2009 enrolment. The school is operating beyond our target enrolment and we have a large number of children on the waitlist for Pathlight School's admission.

We need to have parents' decision on whether your child will be continuing in Pathlight or moving on to another school.

For those who wish to move on to another school:

- If you will be enrolling your child into another educational institution at the end of this Academic Year, please formally withdraw your child from Pathlight by completing the attached Reply Form. Please return to class teacher by **9 October 2008, Thursday**.

For those who wish to remain in Pathlight:

- Parents who intend to have your child remain in Pathlight, will have to place a **deposit of one month's school fees***. This deposit will be off-set against January 2009's school fees. Please note:
 - Your child's seat at Pathlight for 2009 is considered confirmed **ONLY** upon receipt of the deposit.
 - Deposits are non-refundable.

* The full school fees for Primary 2 is \$500/ month.

- For students on subsidy, please pay according to your percentage of subsidy, at ___% x \$500. If you have queries, please contact Ms Jasmine at 64599951 to confirm your payment amount.

We seek your co-operation as we need to determine early the number of available vacancies we will have for the children on the waitlist. Your co-operation will help this planning process so that other deserving children can also benefit from an education in Pathlight.

Please return the attached Reply Slip, and a one month's deposit by cheque/cash to your class teacher or Ms Jasmine at the General Office by **9 October 2008, Thursday**.

We thank you for your co-operation and understanding.

Yours sincerely,

Ms Linda Kho
Principal

Cc Ms Denise Phua, School Supervisor, Pathlight School Board
Ms Loy Sheau Mei, Vice Principal - Academics
Ms Florence, PP Track Head
Ms Chin Li Ming, Operations Manager
Mrs Teh Tsui Tsui, Student Affairs Manager
All Primary One class teachers



**Reply Slip: Confirmation of Child's Admission Status for 2009
(Primary 1 Classes of 2008)**

Please complete and return the attached form to your class teacher by
9 October 2008, Thursday.

Student's Name: _____

Class: _____

Please tick the appropriate box below:

This is to confirm that my child will:

- Remain in Pathlight School for the Academic Year 2009. Enclosed is also my deposit of a month of school fees, to hold a place for my child for Year 2009. I understand that this is a non-refundable deposit.
- Withdraw from Pathlight School at the end of Academic Year 2008

If applicable:

The mainstream school that my child will be attending from January 2009 is _____.

I _____(name of parent) allow / do not allow ** Pathlight School to disclose to the above mainstream school that my child was a former student with Pathlight School. In the event that the above mainstream school needs assistance in supporting my child's educational needs, they could approach the Ministry of Education's Psychological and Guidance Services Branch (MOE/PGSB) for support and MOE/PGSB could in turn approach Pathlight School for information pertaining to my child.

* Please delete accordingly

Parents' name _____

Parents' signature _____

Contact _____